

Know the F-A-C-T-S: Keys to Maintaining F-1 non-immigrant status



Trinity University - International Programs Office
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I have read the F-A-C-T-S and understand what is required to maintain my F-1 non-immigrant status.

Signature _____

Date _____

First Name _____

Last Name _____

F = FULL-TIME STUDENT

- Be a full-time student each Fall and Spring semester. You must complete (not just register) for a full course load each main semesters. To maintain your status, undergraduate and post-baccalaureate students must complete 12 hours and graduate students 9 hours each Spring and Fall semesters. You are not required by CIS to enroll in classes during summer session, unless summer is your first semester in the U.S. If you need to drop below full-time hours, make an appointment to see an International Student Advisor before taking any action even if you are failing the class.
 - I completely understand these regulations and will comply**
 - I have questions and/or need more information**

A = AUTHORIZATION FOR EMPLOYMENT AND TRAINING

- Never work off campus unless you have current authorization from an International Student Advisor and/or the CIS. Even one day of work without authorization is a serious violation. Renewals must be done before resuming work. On-campus work does not require authorization, but you must maintain your full-time student status to be authorized. On-campus work is limited to 20 hours or less per week during Fall and Spring and may be full-time during official school breaks and summer.
 - I completely understand these regulations and will comply**
 - I have questions and/or need more information**

C = CURRENT DOCUMENTS

- Keep your passport valid at all times.
- You are required to carry your immigration documents (passport, I-94 card, I-20) with you even if you are remaining in the United States.
- While in the United States, you must maintain your visa status.
- Apply for extension of your I-20 thirty days before the expiration date.
- Report your change of address to the CIS and International Programs Office within 10 days of the change using CIS form AR-11, downloadable from www.cis.gov.
 - I completely understand these regulations and will comply**
 - I have questions and/or need more information**

T = TRANSITIONS

- Complete I-20 transfer whenever you change schools.
- Obtain new I-20 whenever you make a change in degree levels and/or major.
- Obtain travel endorsement on Page 3 of your I-20 before leaving the U.S.
- Make transition: to a new I-20 (for a new degree program), change status or depart the U.S. within 60 days of completing your degree program or Optional Practical Training.
 - I completely understand these regulations and will comply**
 - I have questions and/or need more information**

S = SEVIS: STAY IN STATUS AND STAY IN TOUCH

- Student & Exchange Visitor Information System (SEVIS) is the new government tracking system that requires Trinity University to report events in the lives of all Trinity international students and their immediate dependents via the Internet on a regular basis. Due to this close tracking, it is vital that you stay in status and stay in touch with Trinity University International Programs Office.
- Know the federal regulation when they are released by the CIS by attending information meetings on-campus, visiting International Programs Office website and CIS website.
 - I completely understand this regulation and will comply with it**
 - I have questions and/or need more information**